

**Mesa Village Homeowners Association
10540 Caminito Baywood
San Diego, CA 92126
(858)566-0244 FAX(858)566-0231
www.mvhoa.org**

Recreation Hall Reservation Application

I/We the undersigned resident(s) reserve the Mesa Village Recreation Hall on (Date) _____.

In Conjunction with the Rules and Regulations and CC&Rs:

Usage Fees Are Currently (\$35 Mon-Th and \$50 Fri-SU)

- 1 Resident agrees to pay to the Mesa Village HOA a refundable security deposit of \$100 and a usage fee at the time the reservation is made. All reservations **MUST** be made no later than ten (10) working days before the event.
- 2 All Cancellations must be made at least five (5) working days before the event or the usage fee will **NOT** be returned.
- 3 Said deposit checks shall be shredded only if the premises are left in the same or better condition they were received by the resident and upon full performance of the terms stated herein. (**The usage fee will not be returned**)
- 4 Premises include the recreation hall and the associated common areas used by the resident and guests. The event must remain within the rec. hall and may not go elsewhere within the grounds of Mesa Village.
- 5 Pool Use is not included in the reservation of the Recreation Hall. Unless approved by the board. (*Requests must be made in writing 45 days in advance*)
- 6 Residents will examine the premises and all furniture and fixtures therein, and accepts the same as being clean and in good order, condition and repair.
- 7 Resident and invitees shall not disturb, annoy, endanger, or inconvenience the neighbors, nor use the premises for any immoral or unlawful purposes, or violate any law or ordinance, nor commit waste or nuisance upon or about the premises.
- 8 Residents shall keep the premises reserved for his exclusive use, in good order and condition and pay for repairs caused by his or her negligence or misuse or that of his or her invitees.
- 9 Residents shall not let or sublet any part of the premises nor assign this reservation or any interest in it.
- 10 Mesa Village Homeowners Association reserves the right to cancel any reservation.
- 11 Parties will end no later than the designated times set by the board and the hall **MUST** be empty, cleaned and secure no later than the allotted times. All parties will be checked before and after each event to make sure the premises are left accordingly. (*See back page for approved operating hours*)
- 12 The hall is to be cleaned and all trash is to be taken with the user of the rec. hall. Trash may **Not** be disposed of in the trash cans within the rec. hall and use of the dumpsters is prohibited.
- 13 **MESA VILLAGE HOMEOWNERS ASSOCIATION WILL NOT BE RESPONSIBLE FOR ANY ITEMS BROUGHT INTO THE CLUBHOUSE BY THE RESIDENT.**
- 14 The hall will hold no more than 60 people and the noise level will remain at a moderate level.
- 15 The hall will not be reserved for the profit making or business related activities.
- 16 To ensure cleanliness, a recreation hall walk through will be done with a security guard before and after the recreation hall is put to use.
- 17 No barbecuing may be done inside the recreation hall or the pool area.

I have read and I understand the above rules for the use of the recreation hall. I am a legal resident of Mesa Village and over the age of 18. I understand that I am responsible for my guest and I/WE will abide by all governing documents of the Association along with all state and federal laws.

Pool Usage Is Not Included With The Rec Hall

Numbers To Know

Office (858)566-0244
 Fax (858)566-0231
 Monitors Cellular (858)442-5431
 FIRE: 911
 POLICE: 911
 Police Non Emergency
 (619)531-2000

When you are ready to check in or check out of the Recreation Hall, please call the monitors 30 minutes prior for your convenience and theirs.

Thank You and enjoy.

Hours and Addresses

Recreation Hall 1
 10550 Caminito Flores
 Hours
 Sun-Thur 9:30AM-10PM
 Fri-Sat 9:30AM-12AM

Recreation Hall 2
 10540 Caminito Baywood
 Hours
 Sun 9:30AM-10PM
 Mon-Thur 4:30PM-10PM
 Fri 4:30PM-12AM
 Sat 9:30AM-12AM

Comments

Check-In Time:

Check-Out Time:

FLOORS	CHECK IN (Circle One)	CHECK OUT (Circle One)
Floors are all swept..	1 2 3 4 5	1 2 3 4 5
Rec Hall Floors Mopped.	1 2 3 4 5	1 2 3 4 5
Rec Hall floors High Speed Buffed (If Needed)	1 2 3 4 5	1 2 3 4 5
Bathroom Floors Mopped	1 2 3 4 5	1 2 3 4 5
Vacuumed Throw Rugs and Upstairs Rug.	1 2 3 4 5	1 2 3 4 5
KITCHENETTE	Bad Good	Bad Good
Cabinets inside and outside wiped off.	1 2 3 4 5	1 2 3 4 5
Refrigerator cleaned inside and outside. (empty)	1 2 3 4 5	1 2 3 4 5
Stove top and pans wiped off.	1 2 3 4 5	1 2 3 4 5
Inspect and clean inside oven.	1 2 3 4 5	1 2 3 4 5
Counter top cleaned and wiped.	1 2 3 4 5	1 2 3 4 5
MISCELLANEOUS	Bad Good	Bad Good
Tables and chairs are cleaned	1 2 3 4 5	1 2 3 4 5
Remove all trash from premises. (<i>Dumpsters are not to be used</i>)	1 2 3 4 5	1 2 3 4 5
Check Pool table for balls and cleanliness.	1 2 3 4 5	1 2 3 4 5
Check ping pong table for balls, paddles and cleanliness.	1 2 3 4 5	1 2 3 4 5
Check Walls and Ceilings for debris (e.g. Staples, Tape, String, Balloons, etc)	1 2 3 4 5	1 2 3 4 5
Check surrounding area for party debris (e.g. Plates, Cups, etc)	1 2 3 4 5	1 2 3 4 5
WINDOWS	Bad Good	Bad Good
Check window sills and windows	1 2 3 4 5	1 2 3 4 5
Check Blinds and panes.	1 2 3 4 5	1 2 3 4 5

Table Count At Checkin _____
 Chair Count At Checkin _____

Table Count At Check Out _____
 Chair Count At Check Out _____

Resident Signature

Resident Signature

Monitor Signature

Monitor Signature