

# Mesa Village

Form ACRF 011624-1

Office Use Only

Unit:	
Court:	
Date:	
Tel:	

## Notice Of Completion

**Only One Item Per Notice Of Completion**

I recieved an Architectural Violation and I am submitting an after the fact architectural request to gain compliance.

Send Completed form to [ach@mvhoa.org](mailto:ach@mvhoa.org)

### General Description of Work Completed.

#### Notice of Completion Procedures

- Notice of Completion can only be submitted once the work of a pre-approved Architectural Change Request as been completed.
- Form must be submitted with pictures/video or other assets that show the completed work.
- **Once a Notice of Completion Form has been submitted, it will be reviewed by management and/or Board for final approval.**

For Questions or assistance please contact the office @ 858-566-0244

#### Homeowners Responsibility

Along with the above guidelines, it is important to remember the homeowner is responsible to maintain any changes and upkeep its appearance. The homeowner also has the responsibility to temporarily remove any part of the additions if any exterior repairs (e.g. paint or wood repair) are needed to the unit.

I, (We) the owners of the address listed above am (are) in agreement that the installation of said items listed above is completed, do hereby release Mesa Village Homeowners Association from any obligation of any future damage of the said property above caused by the installation, or defect in material. I, (We) also agree that upon the sale of said property, this release will be disclosed and transferred to any future owner(s).

Completion Date: \_\_\_\_\_ Number of Pictures/Assets Submitted: \_\_\_\_\_

Property Address: \_\_\_\_\_

Forms signed electronically or with dry signature require a copy of owners legal ID.

Homeowners Signature \_\_\_\_\_

Date \_\_\_\_\_

Contact Number: \_\_\_\_\_

Homeowner Print Name \_\_\_\_\_

Homeowners Email Address \_\_\_\_\_

#### **Form Check List**

Final Pictures have been included with NOC