



# Mesa Village Homeowners Association

10540 Caminito Baywood  
San Diego, CA 92126  
www.mvhoa.org

**Main Office**  
Phone: (858)566-0244 Fax: (858)566-0231  
assistant@mvhoa.org

**Maintenance Office**  
(858)566-0244 ext 3  
maintenance@mvhoa.org

## Document Request Form and Statement

### YOUR CONTACT INFORMATION

Date: \_\_\_\_\_ Company Requesting Docs: \_\_\_\_\_ Contact: \_\_\_\_\_  
Company Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_  
Property Address: \_\_\_\_\_

### MESA VILLAGE OFFICE USE ONLY

Dues are paid to: \_\_\_\_\_ and next due by: \_\_\_\_\_ Unit: \_\_\_\_\_  
Balance Owing: \_\_\_\_\_ make payable to: **Mesa Village HOA**

**Prior to closing call 1-800-414-9455 for current balance.**

### 10 Series

Model	Sqr. Feet	Hoa Fee
110	943	
210	1161	
310	1223	
410	1374	
510	1446	
610	1765	

### 20 Series

Model	Sqr. Feet	Hoa Fee
120	954	
220	1220	
320	1823	
420	1374	
520	1435	
620	1974	

Item	Document Description	Cost
1.	Restated Declaration of Covenants, Conditions and Restrictions	\$30.00
2.	Restated Bylaws of Mesa Village HOA	\$30.00
3.	Rules and Regulations	\$20.00
4.	Articles of Incorporation	\$15.00
5.	Current Yearly Budget (Includes Reserve Study)	\$25.00
6.	Current Month of Financials	\$20.00
7.	6 Months of Minutes	\$40.00
8.	12 Months of Minutes	\$55.00
9.	Insurance Certificate (www.mvhoa.org)	No Charge Download
10.	Mesa Village Questionnaire	\$30
11.	Questionnaire Supplied by your office <small>(Note Financial Questions Will Be Referred To our Budget and Financials)</small>	
12.	Mesa Village Escrow Kit (contains items 1 , 2 , 3 , 4 , 5 , 6 , 8 , 9,10,14)	\$200.00
13.	Rush me the documents! (Next Business day)	\$40.00
14.	Statement of Account.	\$15.00
15.	Paid with Paypal or Check	Total:

### **Important Notice and Disclaimer**

The prices illustrated on this order form include our transfer fees. All requests are normally complete within 5 business days unless you choose our next business day rush.

**All requests must include this order form and MUST be properly completed.**

All document requests **MUST** be paid for up front. If for any reason you cancel this request there is a \$50 cancellation fee.

Mesa Village HOA does not offer any special delivery services. When your order is complete you will need to make arrangements with a delivery service. **(FEDEX LABEL OK).**

Please call 858-566-0244 ext 7 to confirm that we received your request.



Pay With PayPal

**This Form Must Be Submitted With All Orders**



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Phone: (858)566-0244 Fax: (858)566-0231  
mvhoa@san.rr.com

Maintenance Office  
(858)566-1223  
mvmaintenance@san.rr.com

## **General Information:**

- 1 What year was the project built: **1972**
- 2 Total Number of Units in Project: **538**
- 3 Total Number of Units Sold: **538**
- 4 Total Number of Units Pending Close: **0**
- 5 Total Number of Units Unsold: **0**
- 6 Is the Project Subject to Additional Phasing?: **NO**
- 7 Total of Units Owner Occupied: **414**
- 8 Total of Units Rented: **124**
- 9 Total of Units Owned by Developer: **0**
- 10 Does any one investor own more than one unit: **Less Than 1%**
- 11 What are the monthly HOA Dues: **Between \$275-\$285**
- 12 Total Number of Units 30 days Delinquent: **17**
- 13 Are all Phases, Amenities and Facilities Completed: **YES**
- 14 Is The Project Subject to Additional Phasing: **NO**
- 15 Do the unit owners have sole ownership rights to use the common elements, facilities and limited common elements?:  
**YES**
- 16 Is the project a planned condominium and was not a conversion: **YES**
- 17 Date the control of the HOA passed to unit owners: **March 1973**
- 18 Is there any pending litigation: **NO**
- 19 Is the project managed by outside management: **NO**
- 20 Have there been any planned special assessments in the past year: **NO**
- 21 Are there any planned special assessments in the future: **NO**
- 22 Is there more than one association for the project: **NO**
- 23 Does the HOA Waive its right of first refusal to the sale, lease, or transfer of a unit in case of a foreclosure: **NO**
- 24 Are there any resale restrictions based on age: **NO**
- 25 Is Timeshare allowed or weekly rentals: **NO**
- 26 Late Charges are **10%** per **MONTH**.
- 27 Transfer Fees are included in Document Fees (See cover sheet for costs)
- 28 Members portion of premium is included in monthly assessments.
- 29 Blanket hazard insurance is not carried by members on their units but is recommended.

## **Financial Information:**

This information is included in the Budget, Financials and Audit. Please Request these documents.

## **Insurance Information:**

See Attached Insurance Cover Sheet

I certify that the above information is true and correct:

Print Name: **ED WOODS**

Title: **OFFICE MANAGER**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_